

OPPORTUNITIES > New Delhi | Programme Coordinator job at SARAI

DEADLINE
05 MAY 2013

New Delhi | Programme Coordinator job at SARAI



The Sarai programme of CSDS is looking for candidates for the position of Programme Coordinator. We are looking for a person with a Master's degree and good administrative skills, and the ability to multi-task in a challenging work environment. The candidate should be proficient in English and Hindi.

The work includes coordinating existing research and fellowship programmes at Sarai, managing visiting residents and public events, providing editorial assistance to the screen studies journal *Bioscope*, composing a monthly newsletter, and writing reports and reviews on Sarai

activity.

The initial position is for a period of one year. The successful candidate will be offered an annual contract, subject to renewal on the basis of review.

Please send an application that includes a latest CV by email to dak@sarai.net by May 5, 2013. Shortlisted candidates will be invited for an interview. The successful candidate will be required to join work on July 1, 2013.

www.sarai.net

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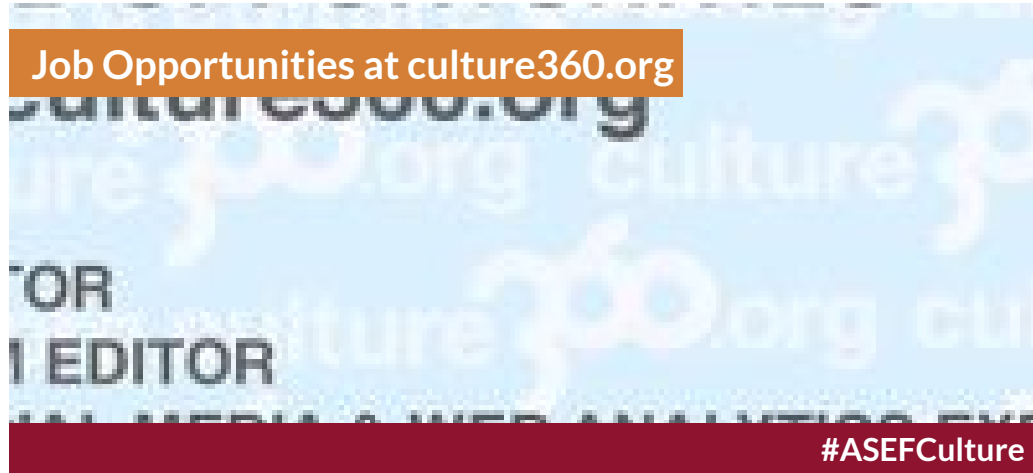
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