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**OPPORTUNITIES** > Zuni Icosahedron | Assistant to Director | job

DEADLINE  
31 MAY 2012

## Zuni Icosahedron | Assistant to Director | job



**Zuni Icosahedron**, an established charitable art organisation and one of nine professional arts companies in Hong Kong, is now inviting candidates with high caliber to take up the position of Assistant to Artistic Director. The organization is actively engaged in the development of performing arts locally and cultural exchange activities in the mainland and overseas.

### Responsibilities

- Provide secretariat support to Artistic Director

- Draft and handle document
- Other assigned tasks as required

**Qualification/ Requirements:**

- University graduate, in a relevant field (Cultural Studies, Humanity or Fine Arts) is an advantage
- Minimum 3 years of relevant experience
- Excellent communication skills, good command of spoken and written English and Chinese (Cantonese and Putonghua)
- With relevant working experience in performing arts and cultural organisation is an advantage
- Passionate in performing arts and cultural activates
- High organizing ability, self-motivated and able to work independently

**Interested parties please send your full resume together with expected salary by mail to:**

Zuni Icosahedron

Unit B, 7/F, Cheung Lee Industrial Building, 9 Cheung Lee Street, Chai Wan, Hong Kong or

Fax to 2838 7527 or email to [join@zuni.org.hk](mailto:join@zuni.org.hk)

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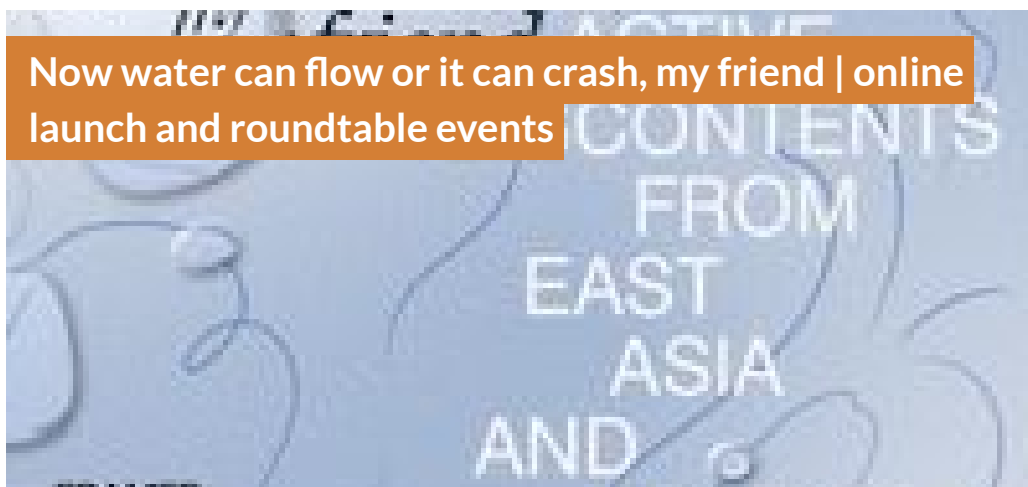
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ASIA CHINA INTERNATIONAL

### **WEBSITE**

[HTTP://ZUNI.ORG.HK/](http://zuni.org.hk/)

### **COUNTRY**

CHINA

### **THEME**

CULTURAL MANAGEMENT

### **DISCIPLINE**

PERFORMING ARTS

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